

Application Form - Community Benefit Fund 2026/27

Form Preview

Eligibility

* indicates a required field

Program

This field is read only.

Application ID

This field is read only.

The Community Benefit Fund (CBF) is a discretionary fund that helps the Mayor and Councillors provide financial support to community organisations for community purposes. The CBF can support a range of funding requests for activities, events or projects that provide a community benefit. Examples of previously funded applications can be found by visiting logan.qld.gov.au/cbf.

You must confirm that you meet the eligibility criteria outlined in the [Community Grants Policy](#) and [Community Benefit Fund Guidelines](#), found on our [website](#). Councillors only assess eligible applications and allocate funds at their discretion.

If you are unsure about your eligibility, please contact us. Council's Community Grants team is available on 3412 4033 or email grants@logan.qld.gov.au.

I have read the Community Grants Policy and Community Benefit Fund Guidelines and I am eligible for this grant. *

☐ Yes

☐ No

Please contact us.

Your response indicates that you are ineligible for the Community Benefit Fund. Please contact Council's Community Grants team if you have any questions regarding your eligibility.

- Phone: 07 3412 4033
- Email: grants@logan.qld.gov.au

Organisation details

* indicates a required field

Organisation name: *

Organisation Name

You must use your organisation's full name. Make sure that you provide the same name that is listed in official documentation such as your ABN and insurance.

Primary contact person: *

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First Name

Last Name

This is the person that we will communicate with about this application.

Position held in organisation: *

Organisation address: *

This address will be used to confirm that you do not have any outstanding debts with Logan City Council. If your organisation does not have a business address (e.g. you operate from a residential home), please add this detail.

Email address: *

Must be an email address.

This is the email we will use to communicate with you about this application.

Phone number: *

Must be an Australian phone number.

Do you have a bank account in your organisation's name? *

☐ Yes ☐ No

We cannot transfer funds to an individual's bank account.

What type of eligible organisation are you? *

- ☐ Not-for-profit organisation
- ☐ Primary or secondary school that runs on a not-for-profit basis
- ☐ Parents & Citizens Association
- ☐ Neighbourhood Watch group
- ☐ Religious institution

Please attach proof of your organisation's not-for-profit status. This must be a recognised document such as an ACNC Registration Certificate, Certificate of Incorporation, GST Concession or the not-for-profit clause highlighted in your organisation's constitution.

Confirmation of not-for-profit-status: *

Attach a file:

Provide a list of your organisation's current board members and their positions. *

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Do you have an ABN? *

☐ Yes

☐ No

ABN: *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Does your organisation have public liability insurance? *

☐ Yes

☐ No

Upload a copy of your public liability insurance Certificate of Currency. *

Attach a file:

Please explain why public liability insurance is not required for your activity. *

Please contact us.

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- Phone: 07 3412 4033

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- Email: grants@logan.qld.gov.au

Funding request

* indicates a required field

Who are you requesting funding from? *

Only 1 choice can be selected. The nominated Councillor or Mayor may then invite other Councillors to consider co-funding your application. Councillors who have spent all their divisional funds for the financial year will not be displayed. To see a list of suburbs within each division, please visit our [website](#).

Why have you requested funding from this Councillor? *

If there are any other Councillors you'd like to suggest are invited to co-fund your application, list them here.

Activity title: *

Create a short title for your application.

What are you requesting funding for? *

How will the Logan community benefit from this funding? Please include who this funding is for and how they will benefit. *

How many people in Logan will benefit? *

Must be a number.

Include people that are participating, attending, volunteering, supporting, etc.

Estimated date the funds will be used. *

Must be a date.

This date will be used to determine your acquittal due date.

Additional documents:

Attach a file:

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Budget

- Include clear descriptions for each item.
- Think about how you are going to show evidence that you spent the funds on this item. If you are successful, you will need to complete an acquittal report.
-

Item	Cost (\$)	Comments
Example - Hall hire	\$500.00	5 hours x \$100 per hour for community workshops

Total funding requested:

\$

This number/amount is calculated.

Attach quotes for your requested items:

Attach a file:

Will your activity still go ahead if you receive no funding or only part funding? *

Certification

* indicates a required field

Declaration

This section must be completed by an appropriately authorised person on behalf of the organisation. This may be a different contact to the application's primary contact.

By signing this application on behalf of my organisation: *

- ☐ I understand if my organisation is approved for this funding, we will be bound by the contents of this application to carry out the activity as described, and the application will inform the Funding Agreement with Logan City Council.
- ☐ I understand that my organisation must hold and maintain appropriate insurance for the funded activity (this includes, where applicable, \$20 million public liability insurance) and appropriate workplace health and safety policies, where required.

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- ☐ I understand that my organisation must hold and maintain all permits, licences, and approvals required by law or regulation for the funded activity.
- ☐ I understand that if my organisation is approved for this funding, we will be required to accept the terms and conditions of the Funding Agreement, along with any additional conditions. I understand that funding cannot be provided without an executed agreement.
- ☐ I understand that Logan City Council reserves the right to publish successful applicant details.

At least 5 choices must be selected.

Authorisation

I confirm: *

- ☐ I declare the information given is true and correct, and I am authorised to submit this application and make this declaration on behalf of my organisation.

Name of authorised person: *

First Name Last Name

Must be a senior staff member, board member or appropriately authorised volunteer.

Position held in organisation: *

e.g. CEO, Treasurer, Director, Manager.

Phone number: *

Must be an Australian phone number.

Email: *

Date confirmed: *

Must be the date the declaration is made.

Privacy collection notice

Purpose:

Your personal information and your organisation's information is being collected by Logan City Council (**Council**) for the purposes of assessing your grant application, in line with the requirements outlined in the *Local Government Act 2009 (Qld)* and the *Information Privacy Act 2009 (Qld)*. If we do not collect this information, we are unable to process your application. This information may be accessed by employees and/or councillors of Council for Council business only. Some of this information may be given to State Government agencies for grant acquittals or audits; organisations and individuals preparing Council publications; audit firms; debt recovery agencies; and to the public for the purposes of reporting on grant usage, public notification of grant information and public promotion of

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grants available from Council. Your personal information and your organisation's information may be released by Council to other parties, including law enforcement bodies, if we are required or authorised by law to do so. For further information on how to access or amend your personal information that is held by Council, or if you believe Council has not acted in a way that is compliant with its obligations under the *Information Privacy Act 2009 (Qld)*, please visit [Privacy | Logan City Council](#).

Council uses the online grants administration system, SmartyGrants, to collect information regarding your grant application. SmartyGrants is not owned by Logan City Council. Users must be aware of the site's [terms and privacy conditions](#) prior to use.

You understand that where Council may publish the above information online, such as on the Council website, that your personal information and your organisation's information may be transferred overseas; and you consent to this use of your information and your organisation's information. You understand that this is a requirement under section 189 of the *Local Government Regulation 2012*.

Informed consent:

I acknowledge that Council may use my personal information to send me marketing material, electronic communications and eNewsletters, and I consent to this use of my information. I understand that by selecting 'yes' below, I agree to opt in and will continue to receive material until I opt out by sending a request to the Community Grants team at grants@logan.qld.gov.au.

*

- ☐ Yes, I agree
- ☐ No, I do not agree

Next steps

Please note online applications are not completed until you click **SUBMIT**. Once submitted, you will receive a confirmation email with a copy of your application. We will send this to the email address you logged into SmartyGrants with. If you do not receive an email after pressing submit, your application has not been successfully submitted.

Please refer to the 'How to apply' section in the [Community Benefit Fund Guidelines](#) for more details regarding the next steps.