

Before you start this application

* indicates a required field

Please note

- SmartyGrants does not auto-save your work
- Make sure to regularly save your application
- SmartyGrants allows applicants to save and return to their work at a later date

Other grants available from Logan City Council

You must ensure that your request is not eligible for another Council grant before applying for Community Benefit Fund. Please visit Council's [website](#) to determine if your request is suited to another grant program. An overview with links to each grant is also provided below:

[Community Development Funding](#)

To support initiatives that respond to community priorities and add to the social and community development of the city.

[Community Events Grants](#)

To support community-led events that celebrate Logan's vibrancy and community spirit.

[EnviroGrants](#)

To support projects that enhance and protect the natural environment and encourage environmentally sustainable practices.

[Investment Attraction Incentives Fund](#)

To attract investment in key strategic industries to stimulate significant economic and community benefits.

[Regional Arts Development Fund](#)

To support the development of arts, culture and heritage in Logan.

[Sport and Recreation Funding](#)

To support the health and wellbeing of the Logan community through participation in sports and recreation.

[Community Benefit Fund](#)

A limited pool of councillor discretionary funding to meet requests for financial help from eligible community organisations. Suitable for requests that are not eligible for funding under another Council grant program.

If you are unsure whether the Community Benefit Fund is the right funding for you, please contact Council's Community Grants Coordinator on 07 3412 3412 or grants@logan.qld.gov.au

I have reviewed the grants available from Logan City Council and have determined that my request is most suitable for Community Benefit Funding. *

☐ Yes

☐ No

Please contact us

Your response indicates that you have not read about Council's other funding opportunities. Please confirm that you have reviewed the grants available from Logan City Council and have determined that your request is most suitable for Community Benefit Funding.

If you are unsure whether the Community Benefit Fund is the right funding for you, please contact Council's Community Grants Coordinator on 07 3412 3412 or grants@logan.qld.gov.au

If you have any other questions relating to the Community Benefit Fund, please contact the Corporate Registers Support Officer:

- email: corporateregisters@logan.qld.gov.au
- phone: 07 3412 3412

Eligibility

To be eligible to receive funding you must read the Community Benefit Fund policy and procedure and confirm that you meet all of the following eligibility criteria.

The Community Benefit Fund Policy and Procedure are available on Council's [website](#)

I confirm that:

- I have not applied for or received funding for the same request via any other Logan City Council grant program in the past 12 months
- We are: (i) based in Logan City and the project or activity will benefit members of the Logan community; or (ii) based or operate outside the boundaries of Logan City, but the project or activity will benefit members of the Logan Community (please note: these requests will only be approved via resolution of Council)
- I am over 18 years of age and am authorised to approve documents on behalf of the organisation
- We have no debts with Logan City Council (including overdue rates, Council fines, outstanding acquittals from previous grants, etc.)
- We are not a political party or political lobby group
- We are not a government or semi-government organisation or Councillor controlled entity (please note: this does not apply to government run schools)
- Our organisation is not-for-profit and the funds will not be used to generate a profit
- Any approved funds will be used in a manner that does not cause detriment to members of the community, or cause damage to the reputation of Logan City Council or Logan City
- We have, or will ensure, that all permits and other approvals relating to the funding application are addressed and that there is adequate insurance to cover the project (where applicable)
- Our organisation is financially viable (please note: government run schools do not need to show financial viability)

- We will provide proof of purchase and/or use of any approved funding for the prescribed purpose (i.e. receipts (not an invoice) or bank statements verifying expenditure of the funds), along with the completion of an evaluation form.
- We understand that if any approved funds are not acquitted within eight (8) weeks of completion of the project/activity, the funds must be returned to Logan City Council, or we will be ineligible to receive an further funding from Logan City Council
- We understand that any approved funds must only be used for the purpose for which it was approved

I have read the Community Benefit Fund policy and procedure and confirm that I am eligible for Community Benefit Funding *

☐ Yes ☐ No

Please contact us

Your response indicates that you are not currently eligible for Community Benefit Fund.

Before continuing with this application please contact the Corporate Registers Support Officer:

- email: corporateregisters@logan.qld.gov.au
- phone: 07 3412 3412

Organisation information

* indicates a required field

Council division

Eligible Community Benefit Fund applications are assessed by the councillor (or councillors) for the division in which your funding request will benefit. Please indicate which division your community organisation is based in and, if relevant, other divisions you propose would benefit from the project or activity.

If you are not sure which division to select, please visit our [website](#).

Select the division/s you are requesting funds from *

- ☐ Division 1 - Councillor Lisa Bradley
- ☐ Division 2 - Councillor Teresa Lane
- ☐ Division 3 - Councillor Mindy Russell
- ☐ Division 4 - Councillor Laurie Koranski
- ☐ Division 5 - Councillor Jon Raven
- ☐ Division 6 - Councillor Tony Hall
- ☐ Division 7 - Councillor Tim Frazer
- ☐ Division 8 - Councillor Jacob Heremaia
- ☐ Division 9 - Councillor Scott Bannan
- ☐ Division 10 - Councillor Miriam Stemp
- ☐ Division 11 - Councillor Natalie Willcocks
- ☐ Division 12 - Councillor Karen Murphy
- ☐ Mayor Darren Power

Please select one of the following: *

- ☐ we are based in Logan City and the project or activity will benefit members of the Logan community; or
- ☐ we are based (i.e. your Head Office) or operate outside the boundaries of Logan City, but the project or activity will benefit members of the Logan community (please note: these requests will only be approved via resolution of Council).

Note: Detailed information must be provided with this application describing the benefit to the Logan community, identifying the groups that will benefit and how

Applicant details

Applicant (Organisation) Name *

Organisation Name

Applicant (Organisation) ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Contact Person *

First and Surname required

Organisation type *

- ☐ Not-for-profit community organisation
- ☐ Primary or secondary school
- ☐ Religious institution
- ☐ Community sporting club
- ☐ Neighbourhood Watch (approved by QPS)
- ☐ Parents and Citizens Association (or equivalent)
- ☐ Welfare group
- ☐ Other community organisation that can show they meet all the funding eligibility criteria and can show the funds will be used for a not-for-profit community purpose within the boundaries of Logan City

'Other' community organisations must show they meet all of the funding eligibility criteria and that the funds will be used for a not-for-profit community purpose within the boundaries of Logan City

Applicant (Organisation) Street Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Contact Phone Number *

Email *

Applicant (Organisation) Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Financial details

Applicants must provide the following documentation to show that the organisation is financially viable:

- If your request is for less than \$10,000, you must provide a copy of your organisation's *most recent* bank statement
- If your request is greater than \$10,000, you must provide a copy of your organisation's *most recent* bank statement, along with *most recent* audited accounts (which includes your Profit and Loss Statement and Balance Sheet)

Most recent bank statement *

Attach a file:

Are you requesting more than \$10,000? *

☐ Yes ☐ No

This section is to be completed for requests greater than \$10,000.

Audited accounts (including Profit and Loss Statement and Balance Sheet)

Attach a file:

Other

Attach a file:

Funding Request

* indicates a required field

In this section please provide a detailed description of the project or activity, how the funds will be spent, and the benefit to the community, including:

- the group(s) in the Logan community that the project or activity is for
- how they will benefit from the project or activity, and
- how your proposed project or activity meets the selected 'community purpose' category.

Please select which 'community purpose' category(s) your funding request meets

*

- ☐ Encourages a vibrant, engaged and resilient community
- ☐ Builds on the strengths in the local community
- ☐ Values local collaboration and partnerships
- ☐ Encourages participation in community life and fosters social cohesion
- ☐ Promotes and encourages environmental protection and sustainability
- ☐ Supports our city vision of 'Innovative, Dynamic, City of the Future'
- ☐ Supports Council's Corporate Plan Priorities

What you are requesting funding for? *

Please describe the project or activity, and how the funds will be spent. For example, a local Neighbourhood Watch would like to share safety flyers within their community to build awareness. Their request to CBF outlines what the printing components are, and how much it would cost to provide this service to the community.

How the community will benefit from this funding *

Include who this project/activity is for/supporting, how they will benefit from this project or activity, and how the request meets the 'community purpose' you selected above.

Amount requested

Please include the items that you are requesting funding for, including a cost for each item. Provide clear descriptions of each budget item.

Please note that you will need to provide receipts and evidence of expenditure to acquit your grant at the end of your project or activity.

Note: If you are requesting funding for a significant amount of items, please list by category i.e. \$300 for groceries; \$100 for soft drinks; \$10 for napkins etc.

Item or service	\$
	\$
	\$
	\$

Total requested

Total Requested

\$

This number/amount is calculated.

Total project/activity cost

Total project/activity cost *

\$

Must be a dollar amount.

Please attach quote/s

Attach a file:

Please note: If you are unable to provide a quote you must provide a costs estimate in the above table (i.e. \$300 for groceries; \$100 for soft drinks; \$10 for napkins etc)

Estimated date the funds will be used *

Must be a date.

This will be used to determine your acquittal due date.

Authorisation

* indicates a required field

Privacy Collection Notice

Purpose:

Logan City Council is collecting your name, postal address and residential address in accordance with the *Local Government Act 2009* in order to ensure a proper assessment of your grant application as part of its due diligence process. The information will only be accessed by employees and/or councillors of Logan City Council for Council business only. Some of this information may also be given to State Government agencies for grant acquittals or audits, organisations and individuals preparing Council publications or reports, audit firms, debt recovery agencies and to the public for the purpose of reporting on grant usage (e.g. committee and local government meeting report, Annual Report), public notification of grant information and public promotion of grants available from Council (e.g. Council's website).

Informed Consent:

Council may use my personal information for promotional and public purposes. This includes, for example, use of photographs, placement of permanent ceremonial plaques and publication in other printed material and/or Council's website. I consent to the transfer of my personal information overseas (i.e. where personal information is placed on Council's website).

With the above public disclosure in mind, your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Declaration

I confirm that: *

- ☐ I understand that, should this funding request be supported, Logan City Council has an obligation under State Government legislation to publish details of the application on its website. I have read, understand and agree to the Privacy Collection Notice and Informed Consent detailed in the application form
- ☐ I declare that the information provided in this application, and all attachments provided in support of the request, are true and accurate
- ☐ I understand that this application is subject to meeting the eligibility requirements and endorsement by the relevant councillor(s) (i.e. completion of this funding request does not guarantee financial support). I will provide any further information requested by Logan City Council to assist in assessing this request for financial assistance
- ☐ I understand that my application may be referred to another Logan City Council grant program, and in this case I will be required to undergo the application process relevant to that grant
- ☐ I acknowledge that an evaluation form and receipts to the value of the funding amount must be provided within eight (8) weeks of the event/funding purpose. If acceptable documents are not provided in this timeframe the funds must be returned to Council
- ☐ I acknowledge that even if this request meets all of the eligibility criteria of the Community Benefit Fund, support is ultimately decided upon at the discretion of the relevant councillor(s) and may be influenced by other factors
- ☐ I understand that should this request be supported, I will be contacted by email to provide the bank details of our organisation for funds to be transferred via EFT
- ☐ I understand that the completed application must be submitted by 30 April together with all supporting documentation (eg bank statements, quotes, costs estimate) otherwise the application may not be processed in this funding round and a new application will need to be submitted after 1 July.

Name *

Position in organisation *

Date *

Next steps

Once you review and press **SUBMIT** on your application we will assess it against the eligibility criteria. If you meet the eligibility criteria we will forward your request to the relevant councillor(s) for a decision.

If we need more information or determine that you do not meet all the eligibility criteria, we will contact you and give you the opportunity to comply. We will also advise of any delays this may cause.

If your request could be funded under another Council grant program we will direct you to the correct program. You will then need to re-apply for that grant.

If your request is unsuccessful, we will notify you.