

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

### Active and Healthy Program - Request for Proposal

\* indicates a required field

#### Active and Healthy Program Information

Are you passionate about helping the community? Do you want to deliver meaningful activities that make a difference for children and families, our multicultural communities, and people with disability living in Logan?

The Active and Healthy program provides residents with access to a range of local, affordable activities that promote good health and physical activity across the City.

Successful activities from this round of funding will be delivered between 1 November 2022 to 30 June 2023. There will be a four week break from Monday 12 December 2022 to Sunday 8 January 2023. Activities are not delivered on public holidays.

**Please ensure you have read the ['Request for Proposal' information sheet](#) prior to submitting an application.**

It is important to note the service provider rate in the 'Request for Proposal' information sheet. As part of the Active and Healthy program you will receive the following:

- a service provider rate of \$20 per hour
- the ability to charge up to \$5 per participant, per session (this will be collected and retained by you, not Council)
- a travel subsidy for eligible applications - \$20 per activity. To be eligible, you must travel to deliver activities in Council's regional suburbs (and not live in the area)
- reimbursement of part or all of your venue hire costs (if required for your activity)
- promotion of your activity through Council booklets, website, social media and community events
- a cooking activity may have the costs of ingredients reimbursed.

**You can submit an application for as many different activities as you'd like to deliver; however, it's important to note, you can only add up to three activities per application. If you have more than three activities to submit, you'll need to put in a separate application form.**

Applications close on Tuesday, 4 October 2022. We'll be in touch if you are successful by 21 October 2022.

**Have you read the 'Request for Proposal' information sheet? \***

- Yes  
 No

Please read the information sheet and select 'yes' in order to continue.

**Please ensure you read the ['Request for Proposal' information sheet](#) before completing your application.**

#### Business Information

# Active and Healthy Program - Round 2 - 2022/2023

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\* indicates a required field

### Name of business/organisation \*

Organisation Name

### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Applicants name \*

Organisation Name

### Applicants role in the organisation \*

### Applicants Phone Number \*

Must be an Australian phone number.  
Please include area code.

### Applicants Email address \*

Must be an email address.

### Street Address \*

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### **Mailing Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### **Business/Organisation Website**

Must be a URL.

### **Business/Organisation Social Media Page**

## Proposed Activity Information - Activity 1

\* indicates a required field

### Activity Outline

#### **What is the name of your activity? \***

Note: Activity name may be changed if successful.

#### **Please describe your activity: \***

Word count:

Must be at least 20 words.

#### **What are the benefits of this activity for Logan residents? \***

Word count:

Must be at least 20 words.

Why is this activity needed in Logan?

#### **What experience/qualifications do you have to deliver this activity? \***

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

### Please attach a copy of your relevant qualifications for this activity (if relevant)

Attach a file:

### Which category does your activity best align with? \*

- Children and family activities
- Cooking and nutrition classes
- Fitness and sports
- Environmental activities
- Gentle movement classes
- Wellbeing workshops

If you are delivering a cooking or nutrition class, it is important for us to understand more about your classes and what is involved in their delivery.

Please note that wherever possible, class messaging should align with the [Australian Dietary Guidelines](#).

### Please describe what is involved in the delivery of your sessions: \*

Please ensure you describe the set-up, menu/recipes, preparation time etc.

### If you are delivering a cooking class, how will your activity be delivered? \*

- Demonstration
- Group activity (shared cooking)
- Hands-on class (each participant cooks their own meal)

### Please upload a sample menu (optional):

Attach a file:

This will assist in providing us with a better understanding of your activity.

## Activity Delivery

### What format is your activity delivered in? \*

- In person
- Online

### Is your activity for a particular age group? \*

- Yes
- No (all ages)

E.g. children, seniors, over 14 years, 3-7 years.

**Please specify what age group your activity is for? \***

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

**Is there a minimum or maximum age that can attend? \***

E.g. participants may need to be a minimum of 12 years of age to take part safely.

**What is the maximum number of participants that can attend your activity? \***

Must be a number.  
Please keep in mind venue capacity and safe ratio of participants to facilitator.

**How long will your activity run per session? \***

The length of time your activity will take to be delivered e.g. 1 hour.

**What is your preferred time of day to deliver your activity? \***

Please indicate an idea of time e.g. 9am or if flexible: mid-morning.

**Would you be able to deliver your activity outside of standard business hours? \***

- Yes, before 9am
- Yes, after 5pm
- Available on weekends
- No, unable to deliver outside of business hours
- Other:

Please select all that apply.

**How often will your activity run? \***

E.g. Is your activity a one-off cooking workshop or a weekly bootcamp activity that occurs every Thursday?

**What day/s of the week would you be able to deliver your activity? \***

Mondays  Tuesdays  Wednesdays  Thursdays  Fridays  Saturdays  Sundays

Please select all that apply.

**Will your activity run during the school holidays? \***

Yes  No

Providers are able to decide if their activity will continue to be delivered during school holidays.

**What date/s will your activity run? \***

Please outline specific activity date/s between 1 November 2022 and 30 June 2023.

**Please specify: \***

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

Please outline when your activity would be delivered.

### Activity Cost

A small fee can be charged to participants at each activity. These participant fees are collected and retained by you, as the provider. If you'd prefer not to accept money from participants the activity can be listed as 'free'.

It is important to note you cannot charge more than \$5 per person as this is considered low-cost.

#### **What will the cost be for participants to attend your activity? \***

- Free (no cost)
- \$1
- \$2
- \$3
- \$4
- \$5

#### **Please explain why the activity costs differ \***

### Activity Location

Activities must be delivered within Logan. A map of Logan City can be found [here](#).

**Locations may be negotiated with you to ensure an even spread of activities across the City. The more flexible you are with locations, the better. It is beneficial for your application to have greater flexibility around locations.**

Please keep in mind that if your activity is successful and the location, date or time of your activity changes, this may affect your ability to continue to be funded by the Active and Healthy program.

A travel subsidy may be provided if you are delivering activities in one of our regional suburbs and don't already live in the area. This will be determined upon successful application.

**Please note: it is solely your responsibility to make all relevant bookings in local venues and parks, should you be successful.**

#### **Do you have a location/venue in mind for your activity? \***

- Yes
- No

#### **What is the name of the location/venue? \***

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## Form Preview

**What is the address of the location/venue? \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Have you checked if this location/venue is available and suitable for your proposed activity? \***

Yes  No

You will be responsible for all aspects of organising this location/venue including payment and bookings, if your activity is successful.

**Is venue hire applicable? \***

Yes  No

**What is the hourly rate to hire the venue?**

\$

Must be a dollar amount.

Please be aware that you may be required to provide a quote for venue hire costs if your application is successful.

**If required, would you be willing to deliver your activity in other Logan suburbs? \***

Yes  No

**What suburbs of Logan are you willing to service? \***

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> All suburbs in Logan | <input type="checkbox"/> Eagleby        | <input type="checkbox"/> Loganlea                | <input type="checkbox"/> Silverbark Ridge |
| <input type="checkbox"/> Bahrs Scrub          | <input type="checkbox"/> Edens Landing  | <input type="checkbox"/> Lyons                   | <input type="checkbox"/> Slacks Creek     |
| <input type="checkbox"/> Bannockburn          | <input type="checkbox"/> Flagstone      | <input type="checkbox"/> Maclean (North & South) | <input type="checkbox"/> Springwood       |
| <input type="checkbox"/> Beenleigh            | <input type="checkbox"/> Flinders Lakes | <input type="checkbox"/> Marsden                 | <input type="checkbox"/> Stockleigh       |
| <input type="checkbox"/> Belivah              | <input type="checkbox"/> Forestdale     | <input type="checkbox"/> Meadowbrook             | <input type="checkbox"/> Tamborine        |
| <input type="checkbox"/> Berrinba             | <input type="checkbox"/> Glenlogan      | <input type="checkbox"/> Monarch Glen            | <input type="checkbox"/> Tanah Merah      |
| <input type="checkbox"/> Bethania             | <input type="checkbox"/> Greenbank      | <input type="checkbox"/> Mount Warren Park       | <input type="checkbox"/> Underwood        |
| <input type="checkbox"/> Boronia Heights      | <input type="checkbox"/> Heritage Park  | <input type="checkbox"/> Mundoolun               | <input type="checkbox"/> Undullah         |
| <input type="checkbox"/> Browns Plains        | <input type="checkbox"/> Hillcrest      | <input type="checkbox"/> Munruben                | <input type="checkbox"/> Veresdale        |
| <input type="checkbox"/> Buccan               | <input type="checkbox"/> Holmview       | <input type="checkbox"/> New Beith               | <input type="checkbox"/> Veresdale Scrub  |
| <input type="checkbox"/> Carbrook             | <input type="checkbox"/> Jimboomba      | <input type="checkbox"/> Park Ridge              | <input type="checkbox"/> Waterford        |
| <input type="checkbox"/> Cedar Creek          | <input type="checkbox"/> Kagaru         | <input type="checkbox"/> Park Ridge South        | <input type="checkbox"/> Waterford West   |
| <input type="checkbox"/> Cedar Grove          | <input type="checkbox"/> Kairabah       | <input type="checkbox"/> Priestdale              | <input type="checkbox"/> Windaroo         |
| <input type="checkbox"/> Cedar Vale           | <input type="checkbox"/> Kingston       | <input type="checkbox"/> Regents Park            | <input type="checkbox"/> Wolffdene        |
| <input type="checkbox"/> Chambers Flat        | <input type="checkbox"/> Logan Central  | <input type="checkbox"/> Riverbend               | <input type="checkbox"/> Woodhill         |
| <input type="checkbox"/> Cornubia             | <input type="checkbox"/> Logan Reserve  | <input type="checkbox"/> Rochedale South         | <input type="checkbox"/> Woodridge        |
| <input type="checkbox"/> Crestmead            | <input type="checkbox"/> Logan Village  | <input type="checkbox"/> Shailer Park            | <input type="checkbox"/> Yarrabilba       |
| <input type="checkbox"/> Daisy Hill           | <input type="checkbox"/> Loganholme     |  |   |

Access and Inclusion

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

Logan City Council are committed to ensuring that people of all abilities and backgrounds are able to fulfil their potential in the City of Logan.

Providers are expected to ensure activities are accessible and inclusive wherever possible.

### **How will you ensure your activity is accessible and inclusive of the wider Logan community? \***

Word count:

This includes accessible classes for those with disability, and inclusive of those from diverse cultural backgrounds and our First Nations People.

## Booking Information

Activity contact information will be displayed to the general public for successful providers in the Active and Healthy booklet and as part of the wider marketing campaign. The information provided will consist of:

- trading name
- contact number
- email address
- booking webpage link (if relevant)

It is recommended you provide both a phone number and email address, however, if you would only like to provide one form of contact, please specify this below.

This contact information will be provided for all activities, whether or not bookings are required.

If bookings are required, please indicate below so we can ensure this is specified with your activity details.

### **Are bookings required for your activity? \***

- Yes  
 No

If bookings are not required, it is assumed that participants can show up on the day and partake in the activity

### **Please provide the email address for general public information and bookings:**

Must be an email address.

### **Please provide the phone number for general public information and bookings:**

Must be an Australian phone number.

### **If participants are able to book via a website, please provide a link:**

Must be a URL.



# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

**Are participants required to bring anything to the activity? If so, please specify:**

### Activity Promotion

If successful, we will promote your activity as part of our Active and Healthy booklet and wider marketing campaign.

However, as the provider, you are ultimately responsible for the promotion and success of your individual activity/s. Activities which consistently have low or no attendance after a three month period may be removed from the program.

**What steps will you take to promote your activity to ensure success? \***

**If there is any information about your activity that hasn't been covered above, please provide more details here:**

**Would you like to apply for another activity? \***

- Yes
- No

### Proposed Activity Information - Activity 2

\* indicates a required field

#### Activity Outline

**What is the name of your activity? \***

Note: Activity name may be changed if successful.

**Please describe your activity: \***

Word count:

Must be at least 20 words.

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

**What are the benefits of this activity for Logan residents? \***

Word count:

Must be at least 20 words.

Why is this activity needed in Logan?

**What experience/qualifications do you have to deliver this activity? \***

**Please attach a copy of your relevant qualifications for this activity (if relevant)**

Attach a file:

**Which category does your activity best align with? \***

- Children and family activities
- Cooking and nutrition classes
- Fitness and sports
- Environmental activities
- Gentle movement classes
- Wellbeing workshops

If you are delivering a cooking or nutrition class, it is important for us to understand more about your classes and what is involved in their delivery.

Please note that wherever possible, class messaging should align with the [Australian Dietary Guidelines](#).

**Please describe what is involved in the delivery of your sessions: \***

Please ensure you describe the set-up, menu/recipes, preparation time etc.

**If you are delivering a cooking class, how will your activity be delivered? \***

- Demonstration
- Group activity (shared cooking)
- Hands-on class (each participant cooks their own meal)

**Please upload a sample menu (optional):**

Attach a file:

This will assist in providing us with a better understanding of your activity.

## Activity Delivery

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

**What format is your activity delivered in? \***

- In person  Online

**Is your activity for a particular age group? \***

- Yes  No (all ages)

E.g. children, seniors, over 14 years, 3-7 years.

**Please specify what age group your activity is for? \***

**Is there a minimum or maximum age that can attend? \***

E.g. participants may need to be a minimum of 12 years of age to take part safely.

**How often will your activity run? \***

E.g. Is your activity a one-off cooking workshop or a weekly bootcamp activity that occurs every Thursday?

**What day/s of the week would you be able to deliver your activity? \***

- Mondays  Tuesdays  Wednesdays  Thursdays  Fridays  Saturdays  Sundays

Please select all that apply.

**Will your activity run during the school holidays? \***

- Yes  No

Providers are able to decide if their activity will continue to be delivered during school holidays.

**What is the maximum number of participants that can attend your activity? \***

Must be a number.  
Please keep in mind venue capacity and safe ratio of participants to facilitator.

**How long will your activity run per session? \***

The length of time your activity will take to be delivered e.g. 1 hour.

**What is your preferred time of day to deliver your activity? \***

Please indicate an idea of time e.g. 9am or if flexible: mid-morning.

**Would you be able to deliver your activity**

- Yes, before 9am  
 Yes, after 5pm  
 Available on weekends

# Active and Healthy Program - Round 2 - 2022/2023

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**outside of standard business hours? \***

- No, unable to deliver outside of business hours  
 Other:

Please select all that apply.

**What date/s will your activity run? \***

Please outline specific activity date/s between 1 November 2022 and 30 June 2023.

**Please specify: \***

Please outline when your activity would be delivered.

## Activity Cost

A small fee can be charged to participants at each activity. These participant fees are collected and retained by you, as the provider. If you'd prefer not to accept money from participants the activity can be listed as 'free'.

It is important to note you cannot charge more than \$5 per person as this is considered low-cost by our program.

**What will the cost be for participants to attend your activity? \***

- Free (no cost)  
 \$1  
 \$2  
 \$3  
 \$4  
 \$5

**Please explain why the activity costs differ \***

## Activity Location

Activities must be delivered within Logan. A map of Logan City can be found [here](#).

**Locations may be negotiated with you to ensure an even spread of activities across the City. The more flexible you are with locations, the better. It is beneficial for your application to have greater flexibility around locations.**

Please keep in mind that if your activity is successful and the location, date or time of your activity changes, this may affect your ability to continue to be funded by the Active and Healthy program.

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A travel subsidy may be provided if you are delivering activities in one of our regional suburbs and don't already live in the area. This will be determined upon successful application.

**Do you have a location/venue in mind for your activity? \***

- Yes
- No

**What is the name of the location/venue? \***

**What is the address of the location/venue? \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Have you checked if this location/venue is available and suitable for your proposed activity? \***

- Yes
- No

You will be responsible for all aspects of organising this location/venue including payment and bookings, if your activity is successful.

**Is venue hire applicable? \***

- Yes
- No

**What is the hourly rate to hire the venue?**

\$

Must be a dollar amount.

Please be aware that you may be required to provide a quote for venue hire costs if your application is successful.

**If required, would you be willing to deliver your activity in other Logan suburbs? \***

- Yes
- No

**What suburbs of Logan are you willing to service? \***

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> All suburbs in Logan | <input type="checkbox"/> Eagleby        | <input type="checkbox"/> Loganlea                | <input type="checkbox"/> Silverbark Ridge |
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| <input type="checkbox"/> Browns Plains        | <input type="checkbox"/> Hillcrest      | <input type="checkbox"/> Munruben                | <input type="checkbox"/> Veresdale        |

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- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Buccan        | <input type="checkbox"/> Holmview      | <input type="checkbox"/> New Beith        | <input type="checkbox"/> Veresdale Scrub |
| <input type="checkbox"/> Carbrook      | <input type="checkbox"/> Jimboomba     | <input type="checkbox"/> Park Ridge       | <input type="checkbox"/> Waterford       |
| <input type="checkbox"/> Cedar Creek   | <input type="checkbox"/> Kagaru        | <input type="checkbox"/> Park Ridge South | <input type="checkbox"/> Waterford West  |
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## Access and Inclusion

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Providers are expected to ensure activities are accessible and inclusive wherever possible.

### **How will you ensure your activity is accessible and inclusive of the wider Logan community? \***

Word count:

Must be at least 20 words.

This includes accessible classes for those with disability, and inclusive of those from diverse cultural backgrounds and our First Nations People.

## Booking Information

Activity contact information will be displayed to the general public for successful providers in the Active and Healthy booklet and as part of the wider marketing campaign. The information provided will consist of:

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This contact information will be provided for all activities, whether or not bookings are required.

If bookings are required, please indicate below so we can ensure this is specified with your activity details.

### **Are bookings required for your activity? \***

- Yes  
 No

If bookings are not required, it is assumed that participants can show up on the day and partake in the activity.

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**Please provide the email address for general public information and bookings:**

Must be an email address.

**Please provide the phone number for general public information and bookings:**

Must be an Australian phone number.

**If participants are able to book via a website, please provide a link:**

Must be a URL.

**Are participants required to bring anything to the activity? If so, please specify:**

### Activity Promotion

If successful, we will promote your activity as part of our Active and Healthy booklet and wider marketing campaign.

However, as the provider, you are ultimately responsible for the promotion and success of your individual activity/s. Activities which consistently have low or no attendance after a three month period may be removed from the program.

**What steps will you take to promote your activity? \***

**If there is any information about your activity that hasn't been covered above, please provide more details here:**

**Would you like to apply for another activity? \***

- Yes
- No

### Proposed Activity Information - Activity 3

\* indicates a required field

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

### Activity Outline

**What is the name of your activity? \***

Note: Activity name may be changed if successful.

**Please describe your activity: \***

Word count:

Must be at least 20 words.

**What are the benefits of this activity for Logan residents? \***

Word count:

Must be at least 20 words.

Why is this activity needed in Logan?

**What experience/qualifications do you have to deliver this activity? \***

**Please attach a copy of your relevant qualifications for this activity (if relevant)**

Attach a file:

**Which category does your activity best align with? \***

- Children and family activities
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- Environmental activities
- Gentle movement classes
- Wellbeing workshops

If you are delivering a cooking or nutrition class, it is important for us to understand more about your classes and what is involved in their delivery.

Please note that wherever possible, class messaging should align with the [Australian Dietary Guidelines](#).

**Please describe what is involved in the delivery of your sessions: \***



# Active and Healthy Program - Round 2 - 2022/2023

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Please ensure you describe the set-up, menu/recipes, preparation time etc.

### If you are delivering a cooking class, how will your activity be delivered? \*

- Demonstration
- Group activity (shared cooking)
- Hands-on class (each participant cooks their own meal)

### Please upload a sample menu (optional):

Attach a file:

This will assist in providing us with a better understanding of your activity.

## Activity Delivery

### What format is your activity delivered in? \*

- In person
- Online

### Is your activity for a particular age group? \*

- Yes
- No (all ages)

E.g. children, seniors, over 14 years, 3-7 years.

### Please specify what age group your activity is for? \*

### Is there a minimum or maximum age that can attend? \*

E.g. participants may need to be a minimum of 12 years of age to take part safely.

### How often will your activity run? \*

E.g. Is your activity a one-off cooking workshop or a weekly bootcamp activity that occurs every Thursday?

### What day/s of the week would you be able to deliver your activity? \*

- Mondays
- Tuesdays
- Wednesdays
- Thursdays
- Fridays
- Saturdays
- Sundays

Please select all that apply.

### Will your activity run during the school holidays? \*

- Yes
- No

Providers are able to decide if their activity will continue to be delivered during school holidays.

### What is the maximum number of participants

Must be a number.

# Active and Healthy Program - Round 2 - 2022/2023

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**that can attend your activity? \***

Please keep in mind venue capacity and safe ratio of participants to facilitator.

**How long will your activity run per session? \***

The length of time your activity will take to be delivered e.g. 1 hour.

**What is your preferred time of day to deliver your activity? \***

Please indicate an idea of time e.g. 9am or if flexible: mid-morning.

**Would you be able to deliver your activity outside of standard business hours? \***

- Yes, before 9am
- Yes, after 5pm
- Available on weekends
- No, unable to deliver outside of business hours
- Other:

Please select all that apply.

**What date/s will your activity run? \***

Please outline specific activity date/s between 1 November 2022 and 30 June 2023.

**Please specify: \***

Please outline when your activity would be delivered.

## Activity Cost

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It is important to note you cannot charge more than \$5 per person as this is considered low-cost by our program.

**What will the cost be for participants to attend your activity? \***

- Free (no cost)
- \$1
- \$2
- \$3
- \$4
- \$5

**Please explain why the activity costs differ \***

# Active and Healthy Program - Round 2 - 2022/2023

## Form Preview

### Activity Location

Activities must be delivered within Logan. A map of Logan City can be found [here](#).

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A travel subsidy may be provided if you are delivering activities in one of our regional suburbs and don't already live in the area. This will be determined upon successful application.

**Do you have a location/venue in mind for your activity? \***

- Yes  
 No

**What is the name of the location/venue? \***

**What is the address of the location/venue? \***

Address

  

**Have you checked if this location/venue is available and suitable for your proposed activity? \***

- Yes  No

You will be responsible for all aspects of organising this location/venue including payment and bookings, if your activity is successful.

**Is venue hire applicable? \***

- Yes  No

**What is the hourly rate to hire the venue?**

\$

Must be a dollar amount.

Please be aware that you may be required to provide a quote for venue hire costs if your application is successful.

**If required, would you be willing to deliver your activity in other Logan suburbs?**

- Yes  No

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## Form Preview

### What suburbs of Logan are you willing to service?

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> All suburbs in Logan | <input type="checkbox"/> Eagleby        | <input type="checkbox"/> Loganlea                | <input type="checkbox"/> Silverbark Ridge |
| <input type="checkbox"/> Bahrs Scrub          | <input type="checkbox"/> Edens Landing  | <input type="checkbox"/> Lyons                   | <input type="checkbox"/> Slacks Creek     |
| <input type="checkbox"/> Bannockburn          | <input type="checkbox"/> Flagstone      | <input type="checkbox"/> Maclean (North & South) | <input type="checkbox"/> Springwood       |
| <input type="checkbox"/> Beenleigh            | <input type="checkbox"/> Flinders Lakes | <input type="checkbox"/> Marsden                 | <input type="checkbox"/> Stockleigh       |
| <input type="checkbox"/> Belivah              | <input type="checkbox"/> Forestdale     | <input type="checkbox"/> Meadowbrook             | <input type="checkbox"/> Tamborine        |
| <input type="checkbox"/> Berrinba             | <input type="checkbox"/> Glenlogan      | <input type="checkbox"/> Monarch Glen            | <input type="checkbox"/> Tanah Merah      |
| <input type="checkbox"/> Bethania             | <input type="checkbox"/> Greenbank      | <input type="checkbox"/> Mount Warren Park       | <input type="checkbox"/> Underwood        |
| <input type="checkbox"/> Boronia Heights      | <input type="checkbox"/> Heritage Park  | <input type="checkbox"/> Mundoolun               | <input type="checkbox"/> Undullah         |
| <input type="checkbox"/> Browns Plains        | <input type="checkbox"/> Hillcrest      | <input type="checkbox"/> Munruben                | <input type="checkbox"/> Veresdale        |
| <input type="checkbox"/> Buccan               | <input type="checkbox"/> Holmview       | <input type="checkbox"/> New Beith               | <input type="checkbox"/> Veresdale Scrub  |
| <input type="checkbox"/> Carbrook             | <input type="checkbox"/> Jimboomba      | <input type="checkbox"/> Park Ridge              | <input type="checkbox"/> Waterford        |
| <input type="checkbox"/> Cedar Creek          | <input type="checkbox"/> Kagaru         | <input type="checkbox"/> Park Ridge South        | <input type="checkbox"/> Waterford West   |
| <input type="checkbox"/> Cedar Grove          | <input type="checkbox"/> Kairabah       | <input type="checkbox"/> Priestdale              | <input type="checkbox"/> Windaroo         |
| <input type="checkbox"/> Cedar Vale           | <input type="checkbox"/> Kingston       | <input type="checkbox"/> Regents Park            | <input type="checkbox"/> Wolffdene        |
| <input type="checkbox"/> Chambers Flat        | <input type="checkbox"/> Logan Central  | <input type="checkbox"/> Riverbend               | <input type="checkbox"/> Woodhill         |
| <input type="checkbox"/> Cornubia             | <input type="checkbox"/> Logan Reserve  | <input type="checkbox"/> Rochedale South         | <input type="checkbox"/> Woodridge        |
| <input type="checkbox"/> Crestmead            | <input type="checkbox"/> Logan Village  | <input type="checkbox"/> Shailer Park            | <input type="checkbox"/> Yarrabilba       |
| <input type="checkbox"/> Daisy Hill           | <input type="checkbox"/> Loganholme     |  |   |

## Access and Inclusion

Logan City Council are committed to ensuring that people of all abilities and backgrounds are able to fulfil their potential in the City of Logan.

Providers are expected to ensure activities are accessible and inclusive wherever possible.

### How will you ensure your activity is accessible and inclusive of the wider Logan community? \*

Word count:

This includes accessible classes for those with disability, and inclusive of those from diverse cultural backgrounds and our First Nations People.

## Booking Information

Activity contact information will be displayed to the general public for successful providers in the Active and Healthy booklet and as part of the wider marketing campaign. The information provided will consist of:

- trading name
- contact number
- email address
- booking webpage link (if relevant)

It is recommended you provide both a phone number and email address, however, if you would only like to provide one form of contact, please specify this below.

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This contact information will be provided for all activities, despite whether or not bookings are required.

If bookings are required, please indicate below so we can ensure this is specified with your activity details.

**Are bookings required for your activity? \***

- Yes
- No

If bookings are not required, it is assumed that participants can show up on the day and partake in the activity

**Please provide the email address for general public information and bookings:**

Must be an email address.

**Please provide the phone number for general public information and bookings:**

Must be an Australian phone number.

**If participants are able to book via a website, please provide a link:**

Must be a URL.

**Are participants required to bring anything to the activity? If so, please specify:**

### Activity Promotion

If successful, we will promote your activity as part of our Active and Healthy booklet and wider marketing campaign.

However, as the provider, you are ultimately responsible for the promotion and success of your individual activity/s. Activities which consistently have low or no attendance after a three month period may be removed from the program.

**What steps will you take to promote your activity to ensure success? \***

**If there is any information about your activity that hasn't been covered above, please provide more details here:**

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### Provider Certification

\* indicates a required field

To be eligible as a provider you will need to supply us with the following, if your application is successful:

- \$20 million public liability insurance certificate
- accredited first aid and CPR qualifications (for at least one facilitator at each activity)
- copies of blue cards for all facilitators, if required by Blue Card Services
- a copy of the risk management plan for your activity
- copies of qualifications of facilitators delivering your activity (if relevant)

Providers must ensure certificates and insurance are maintained for the duration of the activity and certification must be renewed prior to the expiry dates.

**If your application is successful, copies of all certification will be requested by the Active and Healthy team before you are contracted. Copies will need to be provided, even if you have supplied this information to Council previously.**

If your activity/s are successfully programmed, do you agree to the following:

**I currently have, or am able to obtain, the certification outlined above \***

- Yes  
 No

**I will provide copies of my certification, if programmed, and will ensure these are current for the duration of activity delivery \***

- Yes  
 No

### Declaration

\* indicates a required field

**Do you have any additional comments you'd like to include in regards to your application?**

### Activities and COVID-19

It is important you take into consideration the health advice from the [Queensland Government](#) regarding COVID-19 and the impact this may have on the delivery of any programmed activity/s.

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The responsibility lies with you, as a business and service provider, to keep up-to-date and in line with the latest requirements from the Queensland Government which may impact the delivery of your classes. Logan City Council does not have the power and will not be enforcing any guidelines, nor will Logan City Council be making any suggestions as to what you can and can't do.

**In regards to delivering your activity, have you taken any relevant health advice into consideration? \***

- Yes
- No

### **Willingness to work with Local Government**

If successful as an Active and Healthy program service provider, you will be required to:

- sign a contract with Council
- complete a provider induction
- ensure that every participant completes a registration form each term
- complete end-of-term reporting, providing all registration forms to Council and an invoice by the due date stated in your contract
- accept Council's payment terms and conditions (payment will be made 14 days from the date of invoice)
- wear an Active and Healthy t-shirt and display a corflute sign at every activity (these will be provided to you)
- update Council with relevant certification and qualifications as it becomes out-of-date

### **Privacy Collection Notice:**

*Logan City Council is collecting your personal information for the purposes of assessing your application. Your personal information may be accessed by employees, contractors, and/or Councillors of Logan City Council, and other Government agencies. Your personal information will be handled in accordance with the Information Privacy Act 2009 (Qld) and may be released to other parties where Logan City Council is required or authorised by law to do so. For more information on Council's Privacy Policy, see [logan.qld.gov.au/about-council/contact-us/privacy](http://logan.qld.gov.au/about-council/contact-us/privacy)*

### **Transfer of personal information overseas**

*Logan City Council is utilising software that is located overseas to create this online form. You are agreeing that your personal information may be transferred and/or stored in an overseas facility.*

**I am happy with the above and am willing to work with Council \***

- Agree
- Do not agree

\*

First Name

Last Name

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**Date \***

Thank you for taking the time to put together an application. Once submitted, you will receive a confirmation email. If you do not receive this email, please ensure you have properly submitted your application or check your junk email folder.

**If you do not receive a confirmation of submission email then you should presume that your application has not been submitted.**